

Institute of Engineering Field Experience 2016-17

Institute Students and Parents,

Below is information regarding the field experience requirement for the Institute of Engineering. The grade for the field experience will be incorporated into the Engineering Design and Development class. However, please note that it remains a requirement to graduate the Institute of Engineering.

FIELD EXPERIENCE COORDINATOR: Jesse Carreiro.

Contact at email address: jesse_carreiro@scps.k12.fl.us

REQUIRMENTS:

- Students are required to complete a 10 hour field experience with a local engineering company or organization
- Activities during the field experience must be related to a field of engineering
- Site for field experience must be approved by Mr. Carreiro prior to hours being completed
- Students must complete the field experience paperwork and presentation by May 1st of the graduating year.
- Completion of the field experience is a requirement to graduate the Institute

START DATE: Students may begin the field experience as early as the summer after their Junior (11th grade) year. However, students planning to complete the field experience during the summer must get prior approval by Mr. Carreiro no later than May 20, 2016.

Paperwork available on the Institute of Engineering website:

<http://engineering.lyman.scps.k12.fl.us/>

Lyman Institute of Engineering Field Experience

PERSON/ORGANIZATION SUPERVISING THE STUDENT

(To be filled out and signed by supervisor BEFORE beginning the field experience)

To meet the Lyman High School Engineering Institute field experience requirement, students are required to work for a local company, for a minimum of 10 hours, and complete duties which involve 50% engineering-oriented tasks. Students realize they are trainees and not employees and do not expect to be paid, although that is your prerogative. If you agree to accept the Lyman student, please complete this form, sign the bottom, and either give to the student to bring to Mr. Carreiro, or scan and email to jesse_carreiro@scps.k12.fl.us. Students are not to begin their field experience until Mr. Carreiro receives this form.

Student _____

Date _____

Company Name _____

Company Address _____

Supervisor Name (please print) _____

Supervisor's Title _____

Email _____

Direct Phone Number: _____

Anticipated Duties: _____

If you wish to list you on the Lyman Institute Website, please provide a brief description of your company and a company logo.

(Supervisor Signature)

LYMAN HIGH SCHOOL INTERNSHIP

Field Experience Log

Complete during the field experience.

Briefly describe the field experience:

Date	Arrival Time	Departure Time	Total Hours
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
		TOTAL	

Please verify that our engineering student completed 10 hours of field experience with your company.

Company Name: _____

Supervisor's Name: _____

Supervisor's Signature _____

Date _____